

# Audit, Pensions and Standards Committee

## Agenda

Wednesday 14 March 2018

7.00 pm

COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

### MEMBERSHIP

Administration	Opposition
Councillor Iain Cassidy (Chair) Councillor Vivienne Lukey Councillor PJ Murphy Councillor Guy Vincent Councillor David Morton	Councillor Michael Adam Councillor Nicholas Botterill Councillor Mark Loveday Councillor Donald Johnson

**CONTACT OFFICER:** David Abbott  
Scrutiny Manager  
Governance and Scrutiny  
☎: 020 8753 2063  
E-mail: david.abbott@lbhf.gov.uk

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Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

# Audit, Pensions and Standards Committee Agenda

14 March 2018

<u>Item</u>	<u>Pages</u>
<b>1. MINUTES OF THE PREVIOUS MEETING</b>	1 - 12
To approve the minutes of the previous meeting and to note the outstanding actions.	
<b>2. APOLOGIES FOR ABSENCE</b>	
<b>3. DECLARATIONS OF INTEREST</b>	
If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.	
At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.	
Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.	
Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.	
<b>4. EXTERNAL AUDIT PLAN 2017-18</b>	13 - 33
This report contains the plan of the Council's external auditor, KPMG, for the audit of the 2017/18 Statement of Accounts.	
<b>5. MEMBERS' CODE OF CONDUCT - MONITORING OFFICER'S UPDATE</b>	34 - 54
This report advises the Committee of complaints received since March 2017 and a consultation being undertaken by the Committee for Standards in Public Life as part of their review of ethical standards in local government.	

<b>6.</b>	<b>INTERNAL AUDIT QUARTERLY UPDATE</b>	55 - 66
	This report summarises internal audit activity during the period 1 October to 31 December 2017.	
<b>7.</b>	<b>LIMITED ASSURANCE REPORT – ADULT SOCIAL CARE – ACCOUNTS RECEIVABLE</b>	67 - 84
<b>8.</b>	<b>LIMITED ASSURANCE REPORT – CONTRACTOR RESILIENCE</b>	85 - 107
<b>9.</b>	<b>RISK MANAGEMENT UPDATE</b>	108 - 116
	This report provides an update on risk management and presents the Corporate Risk Register for consideration.	
<b>10.</b>	<b>INTERNAL AUDIT PLAN 2018-19</b>	117 - 122
	This report provides the internal audits planned for 2018/19.	
<b>11.</b>	<b>ANNUAL GOVERNANCE STATEMENT ACTION PLAN AND OUTSTANDING RECOMMENDATIONS</b>	123 - 128
	This report summarises progress implementing the recommendations from the ‘External Audit Report 2016/17’ and the Annual Governance Statement.	